Applying for travel assistance



The Council will provide travel assistance to pupils who meet the criteria set out in our policy. This will normally be a bus pass or an equivalent amount of money.

Your child must meet all the criteria 1, 2 and 3						
1	Live permanently in Solihull					
2	Be of compulsory school age (Reception to year 11)					
3	Attend a qualifying school					
Your child must meet either criterion 4 or criterion 5						
4	Live more than the 'statutory walking distance' from his or her 'qualifying school'					
5	Be unable to make the journey safely, even when accompanied, to their qualifying school because of their special educational need or disability (subject to assessment of need)					

Qualifying school

The qualifying school for a mainstream pupil is usually the catchment-area school. If it is not possible to secure a place at the catchment-area school, the next nearest school with a vacancy is deemed to be the suitable qualifying school.

The qualifying school for a pupil with special educational needs attending a mainstream school is the nearest appropriate school that can meet their needs - this is usually the catchment school.

The qualifying school for a pupil going to a special school, will be the nearest appropriate special school that can meet their needs.

Parents who choose a different school will not qualify for travel assistance.

Statutory walking distance to nearest qualifying school							
Age	Statutory walking distance						
Under 8	2 miles						
8 or over	3 miles						
8 or under 11 low income family	2 miles						
11 or over low income family	2-6 miles (one of the three nearest)						
11 or over low income family	2-15 miles (nearest school of belief or religion						
Low income family = eligible for free school meals or in receipt of the maximum level of Working Family Tax Credits							

Some families have complex childcare and employment patterns. The council does not provide help simply because it is difficult or inconvenient for parents to get their child/ren to school.

Applications will be processed within 20 school days as it can take this long to set up a new route.

You can read the Home to School Travel Assistance Policy on our website: www.solihull.gov.uk/schools and follow the link to the transport page from 'grants and funding'.

Contact us:

© 0121 704 6610

© schooltransport@solihull.gov.uk

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Request for travel assistance



Child's name					
Date of birth					
Address					
Address			Post code		
Parent's name		1			
Email					
Home phone	Mobile		phone		
School name and					
address that you need to get to					
to get to			Post code		
Start and finish times	Start:		Finish:		
Date you need transport to start					
Why are you applying for assistance?	 □ Criterion 4 - the school is more than the statutory walking distance □ Criterion 5 - my child unable to make the journey safely, even if accompanied, due to his or her special educational need or disability 				
What are you applying for?	 I would like a bus pass for my child or its cash value I would like my child trained by Solihull Travel Trainers to learn to travel to and from school independently, on public transport I would like a cash payment towards travel expenses and will make my own arrangements to get my child to and from school I would like my child to have a seat on a vehicle 				
Free school meals or low income?	neals or Does your child qualify for free school meals due to low income? Are you in receipt of maximum working tax credit? If yes, send a copy of your Tax Credit Award Letter TC602				
Is this a temporary request?	Yes / No				
If yes, explain why and the date you expect assistance to end?					
Office use: Decision:	Walking distance:				
Year group at ap	olication: Shortest driving distance:				

Why can't you, or	I do not have access to a suitable vehicle						
someone else, take your child to school?	☐ My child is unable make the journey safely to school						
your crilia to scrioor?	Other, please explain						
Evidence you need to send in support of	 Copy of your DLA/PIP award letter showing receipt of mobility component 						
your request	Letter of support from paediatrician or consultant stating that your child cannot make the journey safely to school, even if accompanied						
Is there anything else							
you think we should consider?							
Names and ages							
of other children in the family							
Has your child had trave	el assistance before	e?					
How does your child trav	vel to school now?						
How does your child tra	vel to places other	than school?					
Does your child have to	travel in their own	wheelchair?	Yes / No				
Do you get disability living If yes, how much?	ng allowance for ca	are?	Yes / No	£	per month		
Do you get disability living If yes, how much?	ng allowance for m	Yes / No	£	per month			
l confirm that the information whether assistance will be proshared with other agencies a	ovided under Solihull (Council's School T	ravel Assistan	ce Policy.	The information may be		
Print name:			[Date:			
Relationship to child:							
Return this form to:	Contact us:						
School Transport	edtrans@solihull.gov.uk						
Solihull Council Manor Square Solihull B91 3QB	2 0121 704	704 6610 V7 280119					